

THE BOARD OF EDUCATION FOR SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT OF THE COUNTY OF SALEM

Regular Board of Education Meeting
880 Route 45, Woodstown, NJ 08098
Tuesday, October 15, 2024 at 7:00 p.m.

AGENDA

Commented [1]: Mr. Ransome began meeting at 7:00pm

I. PLEDGE OF ALLEGIANCE TO THE FLAG

I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one Nation under God, indivisible with liberty and justice for all.

II. CALL TO ORDER

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Salem County Special Services and Vocational Technical School District's Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the South Jersey Times and Elmer Times, and at the entrances of 404 Daretown Road, Elmer; 13 Ramah Road, Bridgeton; 45 Cheney Road, Woodstown; and 880 Route 45, Woodstown. (Pursuant to N.J.S.A 18A:12-2.1 and N.J.S.A. 41:1-1 and 1-3)

III. SWEARING IN OF BOARD OF EDUCATION MEMBERS

- 1. Joshlyn Marshall - October 1, 2024 to expire June 30, 2025 (SCVTS Student Member)

Commented [2]: Swearing in Student Member

(Pursuant to N.J.S.A 18A:12-2.1 and N.J.S.A. 41:1-1 and 1-3)

I, Joshlyn Marshall, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of New Jersey, and that I will bear true faith and allegiance to the same and to the Governments established in the United States and this State, under the authority of the people. So help me God.

I, Joshlyn Marshall, do solemnly swear (or affirm) that I possess the qualifications prescribed by law for the office of member of a board of education, and that I am not disqualified as a voter pursuant to R.S. 19:4-1 nor disqualified due to conviction of a crime or offense listed in N.J.S.A. 18A:12-1, and that I will faithfully, impartially and justly perform all the duties of that office according to the best of my ability. So help me God.*

*No individual shall be required to swear or affirm that part of the oaths which states "So help me God."

IV. ROLL CALL

Commented [3]: Roll Call

Mr. James Davis	<u> Y </u>	Mr. Earl Ransome	<u> Y </u>
Mr. Linwood Donelson III	<u> N </u>	Mrs. Patricia Bomba	<u> Y </u>
Mr. Daryl Halter	<u> Y </u>	Mrs. Leslie White-Corsey	<u> N </u>
Mrs. Julie Smith	<u> N </u>	Miss Joshlyn Marshall (student)	<u> Y </u>

Also Present: John Swain (Superintendent), Jennifer Bates (Asst. Superintendent), Frank Maurer (Board Secretary), Jason Helder (CTHS Principal), James Helder (Salem Campus Principal), Marjorie Wentzell (CST/RS Director), Alicia Smith (Curriculum Director), Brian Quinn (Union President), Nicole Cerqueria (Union V. President), Rachel Lester-Battiata (Union Secretary), Sherri Marshall (Parent), Kaylin Beardsley (Student of the Month -CTHS and Family), Mark Toscano (District Solicitor)

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V. MINUTES

It is recommended that the Board of Education approve the [Minutes](#) and [Executive Minutes](#) of the September 24, 2024 Board of Education Meeting.

Commented [4]: Minutes

Vote	General	1	Item(s)		
Name	Motion & 2nd	Yes	No	Abstain	No Vote
Bomba	2	Y			
Davis	1	Y			
Donelson					
Halter				Y	
Ransome		Y			
Smith					
White Corsey					
Total		3		1	

VI. ADDENDA

A. Acceptance of Agenda Addenda Items SCVTS - NONE

B. Acceptance of Agenda Addenda Items SCSSSD - NONE

VII. AUDIENCE PARTICIPATION I

Audience members attending Board of Education Meetings are permitted to voice their opinions on school related topics at specified times during the regular meeting. These times are included in the printed agenda for the meeting.

Members of the public are encouraged to speak during this public portion of the meeting to comment on any agenda or agenda addendum items. Complaints stated, or actions requested by the public, will be taken under consideration at a later time/date. All comments shall be directed to the President of the Board of Education. Opportunity will be provided later in the agenda for general comments on non-agenda items. When addressing the Board of Education, please respect the following procedure:

1. Be recognized by the Board President.
2. State your full name and address before commenting.
3. Identify the resolution on which you will be commenting.
4. Wait to be recognized before making your comments.
5. Limit your comments to the specific resolution.
6. Time will be limited to 3 minutes per speaker. Another speaker may transfer their time to a speaker to increase the total time to 6 minute. However, the person transferring time loses their time to comment.
7. Comments from the public will not have a response from the Board of Education.

VIII. BOARD OF EDUCATION BUSINESS

A. Old Business

Commented [5]: BOE Business

Commented [6]: Correspondence

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C. Correspondence

Commented [7]: Correspondence

D. Presentations

Commented [8]: Correspondence

1. [NJSLA Spring 2024 score report](#)
2. Off-Shore Wind Grant Update
3. [21st CCLC Updates](#)
4. Board Goals and District Goals Approval
5. Student of the Month
 1. Cumberland - [Brandon Castillo-Calixton](#)
 2. Daretown - None
 3. RDS-Salem - [Dustin Wheeler](#)
 4. Career and Technical High School - [Kaylin Beardsley](#)
6. Principal's Reports

Commented [9]: Student of the Month

E. New Business

Commented [10]: New Business

1. SCVTEA Grievance Hearing - MOVED TO CLOSED SESSION

Vote	General	I	Item(s) (BOARD AND DISTRICT GOALS)		
Name	Motion & 2nd	Yes	No	Abstain	No Vote
Bomba	2	Y			
Davis		Y			
Donelson					
Halter	1	Y			
Ransome		Y			
Smith					
White Corsey					
Total		4			

VIII. BOARD SECRETARY/BUSINESS ADMINISTRATOR'S REPORT- VOCATIONAL TECHNICAL SCHOOL DISTRICT

Commented [11]: BOARD SECRETARY/BUSINESS ADMINISTRATOR'S REPORT- VOCATIONAL TECHNICAL SCHOOL DISTRICT

A. Board Secretary Report

Commented [12]: Board Secretary Report

Board Secretary's Report in accordance with 18A:17-36 and 18A:17-9 for the month of [June 2024](#) and [July 2024](#). The Board Secretary certifies that no line item account has been over-expended in violation of N.J.A.C. 6A:23-2.12 (a) 1 and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.



Business Administrator/Board Secretary

October 15, 2024
Date

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B. Reconciliation of Cash for School Funds Report

Reconciliation of Cash for School Funds Report in accordance with 18A:17-36 and 18A:17-9 for the month of [June 2024](#), [1](#), [2](#) & [3](#) and July 2024. The Reconciliation of Cash for School Funds Report and Board Secretary's Report are in agreement.

Commented [13]: Reconciliation of Cash for School Funds Report

C. Board Secretary Certification

Board Secretary in accordance with N.J.A.C. 6A-23-2.12(c)2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

Commented [14]: Board Secretary Certification

D. Board of Education Certification

It is recommended that the Board of Education, pursuant to [N.J.A.C. 6A:23-2.12\(c\) 4](#), certifies that after review of the Secretary's Monthly Financial reports (Appropriations Section) and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of [N.J.A.C. 6A:23-2.12\(a\) 1](#) and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

Commented [15]: Board of Education Certification

E. Transfer of Funds

It is recommended that the Board of Education Approve the transfers through June 2024, as attached.

Commented [16]: Transfer of Funds

F. Warrants

It is recommended that the Board of Education approve the following warrants:

Commented [17]: Warrants

- SCVTS Payroll Period Ending September 15, 2024 in the amount of [296,648.82](#)
- SCVTS Payroll Period Ending September 30, 2024 in the amount of [279,370.77](#)
- Payments for the period month of September 2024 in the amount of [1,128,946.55](#).

Vote	Roll Call	6	Item(s)		
Name	Motion & 2nd	Yes	No	Abstain	No Vote
Bomba		Y			
Davis	2	Y			
Donelson					
Halter	1	Y			
Ransome		Y			
Smith					
White Corsey					
Total		4			

Board Secretary/Business Administrator New Business:

SPECIAL SERVICES SCHOOL DISTRICT & VOCATIONAL TECHNICAL SCHOOL DISTRICT
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1. Request and Recommendation for Board of Education Approval Applying for the Bergen County Co-Op for Purchases

It is recommended by the Business Administrator that the Board of Education approve applying to become a member of the Bergen County Purchasing [Co-Op](#).

Commented [18]: Bergen County Co-Op for Purchases

2. Request and Recommendation for Board of Education Approval to Void Check 42180.

It is recommended by the Business Administrator that the Board of Education approve voiding check #42180 for Garrison Architects, Inc. dated May 15, 2024 in the amount of \$5,330.00. The check was lost in the mail and a new check was issued in the same amount.

Commented [19]: Void Check 42180.

3. Request and Recommendation for Board of Education To Approve Applying for the e2e Cyber Pilot Program.

It is recommended by the School Business Administrator that the Board of Education approve applying for the e2e Cyber Pilot Program at a cost of \$500.

Commented [20]: e2e Cyber Pilot Program

4. Request and Recommendation for Board of Education Approval of a Refund for an Overpayment of TLC Tuition.

It is recommended by the Business Administrator that the Board of Education approve the [refund](#) of child care tuition to Zachary Wilkins in the amount of \$60.00. Mr. Wilkins overpaid his final bill for TLC child care tuition. His son no longer attends the TLC.

Commented [21]: Overpayment of TLC Tuition

Vote	Roll Call	4	Item(s)		
Name	Motion & 2nd	Yes	No	Abstain	No Vote
Bomba		Y			
Davis	2	Y			
Donelson					
Halter	1	Y			
Ransome		Y			
Smith					
White Corsey					
Total		4			

IX. SUPERINTENDENT’S REPORT - VOCATIONAL TECHNICAL SCHOOL DISTRICT

A. New Business:

Commented [22]: New Business

PERSONNEL:

Commented [23]: PERSONNEL

New Hire:

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1. Request and Recommendation of the Superintendent for Board of Education Approval of the employment of Nicole Mitchell.

It is requested by the Superintendent that the Board of Education approve the employment of Nicole Mitchell, Adult Education Instructor, at a rate of \$32/hr, effective October 1, 2024.

Commented [24]: Nicole Mitchell

2. Request and Recommendation of the Superintendent for Board of Education Approval of the Employment of the Following Stipend Position for the 2024-2025 School Year.

It is requested by the Superintendent that the Board of Education approve the employment of the following stipend position at the negotiated rates listed for the 2024-2025 school year.

Commented [25]: Stipend Position for the 2024-2025 School Year.

First name	Last name	Position
Mark	Kasubinski	AM Cafeteria Monitor (Level III)

3. Request and Recommendation for Board of Education Approval of the 21st Century Community Learning Center (21st CCLC) funding for the following staff for the 2024-2025 school year.

It is recommended by the Superintendent that the Board of Education approve staff to be funded through the 21st CCLC grant. The staff and their salary are listed below.

Commented [26]: 21st Century Community Learning Center (21st CCLC) funding

Staff	Funding Source	Hourly Salary
Kanisha Bonaparte	21st CCLC	\$18 per hour IA

4. Request and Recommendation of the Superintendent for Board of Education approval to withdraw the offer of employment to Stephanie Baruffi-Eckstein.

It is requested by the Superintendent that the Board of Education approve the withdrawal of the offer of employment to Stephanie Baruffi-Eckstein, Adult Education Instructor, effective September 10, 2024.

Commented [27]: Stephanie Baruffi-Eckstein.

FMLA/NJFLA:

Commented [28]: FMLA/NJFLA

5. Request and Recommendation of the Superintendent for the Board of Education Approval of the FMLA Leave of Absence of Brenda Karstetter

It is the recommendation of the Superintendent for the Board of Education approval of the FMLA leave for Brenda Karstetter beginning on or about September 3, 2024, ending on or about November 4, 2024.

Commented [29]: Brenda Karstetter

6. Request and Recommendation of the Superintendent for the Board of Education Approval of the FMLA Leave of Absence of Matthew DiTizio

It is the recommendation of the Superintendent for the Board of Education

Commented [30]: Matthew DiTizio

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approval of the NJFLA Leave of Matthew DiTizio, beginning on or about November 1, 2024, ending on or about November 29, 2024.

Vote	Roll Call	6	Item(s)		
Name	Motion & 2nd	Yes	No	Abstain	No Vote
Bomba		Y			
Davis	1	Y			
Donelson					
Halter	2	Y			
Ransome		Y			
Smith					
White Corsey					
Total		4			

PROFESSIONAL DEVELOPMENT:

Commented [31]: PROFESSIONAL DEVELOPMENT

1. Request and Recommendation for Board of Education Approval of Professional Development Workshops for Salem County Vocational Technical Schools Personnel.

It is recommended by the Superintendent that the Board of Education approve professional development workshops for the Salem County Vocational Technical Schools personnel.

Description of Professional Development or School Improvement Activity or Workshop	Participant(s)	Cost Per Participant	Total cost
Intervention and Referral Services (I&RS) SRI&ETTC Virtual Class October 17, 2024	Lauren Aitken	\$178.00	\$178.00 ESEA Title IIA Substitute: \$125
ASE Testing October 18, 2024	Michael Nickerson	\$98.53 Registration	\$98.53 Substitute: \$125
Lincoln Electric - Certified Submerged Arc Welding Instructor Training	Joel Norton - SCVTS & Camden County	\$3,299.21	\$3,299.21 NJEDA Grant

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SCVTS HS - Welding Room, D17 October 22, 23, 24, 2024	Technical School Welding Instructor		
Culinary Institute of America Professional Development Day Hyde Park, NY November 4-6, 2024	Bruce Connell	Free Registration \$800 Hotel \$179.54 Mileage \$150 M&I \$ 30 Tolls	\$1,159.54 Substitute: \$375
AMTNJ Fall Grades 6-12 Conference Brookdale Community College November 22, 2024	Suzanne Carson	\$219 Registration \$89.30 Mileage \$25.00 Tolls	\$333.30 ESEA Title IIA Substitute: \$125
AMTNJ Fall Grades 6-12 Conference Brookdale Community College November 22, 2024	Eric Lockwood	\$189 Registration \$89.30 Mileage \$25.00 Tolls	\$303.30 ESEA Title IIA Substitute: \$125
School Nurses Best Strategies for Success During School Medical Emergencies (Online)	Kimberly Connell-Miller	\$295 Registration	\$295
Occupational Safety and Health Standards for General Industry Rutgers School of Public Health - Virtual Class 1/28/25 to 1/31/25	John Helsel	\$825 Registration	\$825.00 Perkins Secondary Substitute:\$500 (4 days)

Note: Reimbursement amounts for travel expenses are all subject to GSA guidelines.

Vote	Roll Call	1	Item(s)		
Name	Motion & 2nd	Yes	No	Abstain	No Vote
Bomba	2	Y			
Davis		Y			
Donelson					
Halter	1	Y			
Ransome		Y			

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Smith					
White Corsey					
Total		4			

PROGRAMS:

- 1. Request and Recommendation for Board of Education Approval to accept 2023-2024 Carryover Funds from the NJDOE for the Elementary and Secondary Education Act (ESEA) Title IA and Title IIA Grants and IDEA for use During the 2024-2025 School Year.**

It is recommended by the Superintendent that the Board of Education grant approval to accept 2023-2024 carryover funds from the NJDOE for the ESEA Title IA and Title IIA Grant. The funds will be used during the 2024-2025 school year to improve program offerings.

Title IA - \$1,042 up to allowable percentage
 Title IIA - \$8,278 up to allowable percentage
 Title IV - \$1,216 up to allowable percentage
 IDEA - \$8,278 up to allowable percentage

- 2. Request and Recommendation for Board of Education Approval of Revised Partner Contracts for the FY 25 WIOA, Title II, Adult Education and Family Literacy Consolidated Adult Basic Skills and Integrated English Literacy and Civics Education Grant Program.**

It is recommended by the Superintendent that the Board of Education to approve the revised partner contracts:

[Salem Community College](#)
[Revive South Jersey](#)

- 3. Request and Recommendation for Board of Education Approval of the Use of the Facilities for the Salem County Vocational Technical Schools.**

It is recommended by the Superintendent that the Board of Education approve the use of the facilities for the [attached](#) events at Salem County Vocational Technical Schools.

- 4. Request and Recommendation for Board of Education Approval of Curriculum In Action Experiences for the Salem County Vocational Technical Schools.**

It is recommended by the Superintendent that the Board of Education approve the [curriculum in action field trips](#) for the Salem County Vocational Technical Schools.

- 5. Request and Recommendation for Board of Education Approval of fundraising activities for the Career and Technical High School for the 2024-2025 school year.**

In accordance with Board of Education Policy 6660, the individual responsible for conducting the fundraiser must submit proof of receipts and disbursements to the Business Administrator after the activity is completed.

Commented [32]: PROGRAMS

Commented [33]: 2023-2024 Carryover Funds

Commented [34]: Revised Partner Contracts for the FY 25 WIOA, Title II, Adult Education and Family Literacy Consolidated Adult Basic Skills and Integrated English Literacy and Civics Education Grant Program.

Commented [35]: Use of the Facilities

Commented [36]: Curriculum In Action

Commented [37]: fundraising activities

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	ORGANIZATION	ACTIVITY	DATE OR WEEK OF THE ACTIVITY
A.	Impact Club	Halloween Candy Grams Grams will be \$1.00 each. Grams will be delivered to students on 10/31/24 Funds raised will purchase t-shirts and future activities.	During lunches from October 24, 2024 - October 30, 2024
B.	NTHS	T-Shirt Sale Shirts sold for \$5 each. Funds raised will go toward bus costs for NTHS trips.	October 21, 2024 - November 13, 2024
C.	NTHS	Snack Sale Water bottles (\$1) and candy grams (\$2) will be sold at the NTHS induction ceremony. Funds raised will support transportation for NTHS service projects and trips.	December 3, 2024
D.	Ally Club	Bake Sale Baked goods will be sold during school to raise money for the Trevor Project.	December 20, 2024
E.	Ally Club	Gratitude Grams Sold in the cafeteria for \$1 each. The grams will be delivered on November 27, 2024. Funds raised will support Ally Club tie dye activity.	November 25, 2024 & November 26, 2024
F.	FEA	Bake Sale and Rock Painting During lunch or pep rally. The money raised will be donated to Dyslexia and ADHD organization.	December 20, 2024
G.	Culinary Club	Thanksgiving Dinner Sale Selling Thanksgiving dinners, sides and desserts to the public. Funds raised will support Culinary Club	Orders Due November 14, 2024 Pick up meals on November 26, 2024

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Vote	Roll Call	5	Item(s)		
Name	Motion & 2nd	Yes	No	Abstain	No Vote
Bomba		Y			
Davis	1	Y			
Donelson					
Halter	2	Y			
Ransome		Y			
Smith					
White Corsey					
Total		4			

POLICY

NONE

Commented [38]: POLICY

B. Old Business:

1.

INFORMATIONAL ITEMS

Commented [39]: INFORMATIONAL ITEMS

[CTHS Principal's Report with Program Enrollment](#)
[CTHS Discipline Report](#)

1. Request and Recommendation for Board of Education Approval to Accept and Approve the Monthly HIB Report SCVTS (May Be Appropriate for Closed Session) (Handout)

Commented [40]: HIB Report SCVTS

It is recommended that the Board of Education accept and approve the HIB report as presented.

Vote	General	1	Item(s)		
Name	Motion & 2nd	Yes	No	Abstain	No Vote
Bomba	2	Y			
Davis		Y			
Donelson					
Halter	1	Y			
Ransome		Y			
Smith					
White Corsey					

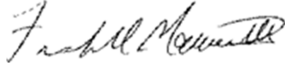
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Total		4			
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**X. BOARD SECRETARY/BUSINESS ADMINISTRATOR'S REPORT-
SPECIAL SERVICES SCHOOL DISTRICT**

A. Board Secretary Report

Board Secretary's Report in accordance with 18A:17-36 and 18A:17-9 for the month of [September 2024](#). The Board Secretary certifies that no line item account has been over-expended in violation of N.J.A.C. 6A:23-2.12 (a) 1 and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.



Business Administrator/Board Secretary

October 15, 2024
Date

Commented [41]: BOARD SECRETARY/BUSINESS ADMINISTRATOR'S REPORT- SPECIAL SERVICES SCHOOL DISTRICT

B. Reconciliation of Cash for School Funds Report

Reconciliation of Cash for School Funds Report in accordance with 18A:17-36 and 18A:17-9 for the months of [July 2024 Revised 10 and 62](#), [July 2024 Revised Agency, 10 and 62](#), [August 2024 Revised](#) and [September 2024](#). The Reconciliation of Cash for School Funds Report and Board Secretary's Report are in agreement for the months of September 2023.

Commented [42]: Reconciliation of Cash for School

C. Board Secretary Certification

Board Secretary in accordance with N.J.A.C. 6A-23-2.12(c)2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

Commented [43]: Board Secretary Certification

D. Board of Education Certification

It is recommended that the Board of Education, pursuant to [N.J.A.C. 6A:23-2.12\(c\) 4](#), certifies that after review of the Secretary's Monthly Financial reports (Appropriations Section) and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of [N.J.A.C. 6A:23-2.12\(a\) 1](#) and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

Commented [44]: Board of Education Certification

E. Transfer of Funds

It is recommended that the Board approve the transfer report for the month of [September 2024](#).

Commented [45]: Transfer of Funds

F. Warrants

It is recommended that the Board of Education approve the following:

- SCSSSD Payroll Period Ending September 15, 2024 in the amount of [\\$455,797.77](#).

Commented [46]: Warrants

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- SCSSSD Payroll Period Ending September 30, 2024 in the amount of [\\$465,953.71](#).
- Payments for the time period of September 2024 amount of [\\$1,146,023.30](#).

Vote	Roll Call	6	Item(s)		
Name	Motion & 2nd	Yes	No	Abstain	No Vote
Bomba	2	Y			
Davis		Y			
Donelson					
Halter	1	Y			
Ransome		Y			
Smith					
White Corsey					
Total		4			

G. Board Secretary/Business Administrator New Business:

1. Request and Recommendation for Board of Education To Accept a Settlement Check from the State of NJ

It is recommended by the School Business Administrator that the Board of Education accept a settlement check in the amount of \$121,927.97 for the HVAC dispute the state filed on behalf of the district.

Commented [47]: Board Secretary/Business Administrator New Business

Commented [48]: Settlement Check from the State of NJ

2. Request and Recommendation for Board of Education To Approve 2024-25 SONJ Unified Champion Schools(R) Grant

It is recommended by the School Business Administrator that the Board of Education approve the 2024-25 SONJ Unified Champion Schools(R) Grant in the amount of \$2,500.

Commented [49]: 2024-25 SONJ Unified Champion Schools(R) Grant

3. Request and Recommendation for Board of Education To Approve Applying for the e2e Cyber Pilot Program.

It is recommended by the School Business Administrator that the Board of Education approve applying for the e2e Cyber Pilot Program at a cost of \$500.

Commented [50]: e2e Cyber Pilot Program

4. Request and Recommendation for Board of Education to Approve Membership with the Bergen County Purchasing Co-Op

It is recommended by the School Business Administrator that the Board of Education approve the membership with the Bergen County Purchasing [Co-Op](#).

Commented [51]: Bergen County Purchasing Co-Op

5. Request and Recommendation for Board of Education To Accept the 2023-24 Fixed Asset Report

It is recommended by the School Business Administrator that the Board of Education accept the 2023-2024 fixed asset [report](#).

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6. Request and Recommendation by the Business Administrator that the Board of Education Approve GCSSD Transportation Contracts.

It is recommended by the school administrator that the Board of Education approve the attached GCSSD Transportation [contracts](#).

Commented [52]: GCSSD Transportation Contracts

7. Request and Recommendation by the Business Administrator to Approve the School Bus Emergency Evacuation Drill Reports

It is recommended by the Business Administrator to accept the completed School Bus Emergency Evacuation Drill [Reports](#). In accordance with N.J.A.C. 6A:27-11.2 school bus emergency evacuation drills must be performed twice within a school year for Cumberland, Daretown, Salem, and District.

Vote	Roll Call	7	Item(s)		
Name	Motion & 2nd	Yes	No	Abstain	No Vote
Bomba	2	Y			
Davis		Y			
Donelson					
Halter	1	Y			
Ransome		Y			
Smith					
White Corsey					
Total		4			

XI. SUPERINTENDENT’S REPORT - SPECIAL SERVICES SCHOOL DISTRICT

A. New Business:

Commented [53]: New Business

PERSONNEL:

Commented [54]: PERSONNEL

New Hire:

Commented [55]: New Hire

1. Request and Recommendation of the Superintendent for the Board of Education approval of Rachel Rivera

It is requested by the Superintendent that the Board of Education approve the hiring of Rachel Rivera as a Paraprofessional 1:1 for the Cumberland Campus at a salary of \$22,650.00 (Step 1) effective October 16, 2024.

Commented [56]: Rachel Rivera

2. Request and Recommendation of the Superintendent for Board of Education approval of Gaye Pieters

It is requested by the Superintendent that the Board of Education approve the hiring of Gaye Pieters as a Speech-Language Pathologist for the Early Intervention Program, at a rate of \$77.00/hr, effective October 1, 2024.

Commented [57]: Gaye Pieters

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- 3. Request and Recommendation of the Superintendent for Board of Education approval of Work Based Learning Stipend**
It is requested by the Superintendent that the Board of Education approve the Worked Based Learning Stipend for Michelle Brown (Level 3).

Commented [58]: Work Based Learning Stipend

Transfer:

- 4. Request and Recommendation of the Superintendent for Board of Education Approval of the following Staff**
It is requested by the Superintendent that the Board of Education approve the transfer of the following staff:

Commented [59]: Approval of the following Staff

Name	From	To	Date	Salary
Ramirez, Patricia	IA HS-1	IA HS-2	10/1/24	\$22,650 to \$22,878 (prorated)
Mariah Moore	Substitute Nurse	Cert Staff BA-1	10/21/24	\$240/day to \$60,064 (prorated)
Frances Acevedo	IA- HS-10	BM-Inter-1	10/1/24	\$28,285 to \$41,042 (prorated)
Christine Longo	Cert Staff BA-5	Sub Nurse	11/01/24	\$250/day

Resignation:

- 5. Request and Recommendation of the Superintendent for Board of Education Approval of the Resignation of Kassondra Moore**
It is requested by the Superintendent that the Board of Education approve the resignation of Kassondra Moore, Cumberland Paraprofessional, effective 11/01/2024.

Commented [60]: Resignation

Commented [61]: Kassondra Moore

- 6. Request and Recommendation of the Superintendent for Board of Education Approval of the Resignation of Carlie Rieck**
It is requested by the Superintendent that the Board of Education approve the resignation of Carlie Rieck, Cumberland Paraprofessional, effective 10/18/2024.

Commented [62]: Carlie Rieck

- 7. Request and Recommendation of the Superintendent for Board of Education Approval of the Resignation of SaraAnn Whitzell**
It is requested by the Superintendent that the Board of Education approve the resignation of SaraAnn Whitzell, EIP, effective 10/15/2024.

Commented [63]: SaraAnn Whitzell

- 8. FMLA/NJFLA: Request and Recommendation of the Superintendent for the Board of Education Approval of the Leave of Absence of Alicia Walton**
It is requested by the Superintendent that the Board of Education approve

Commented [64]: FMLA/NJFLA

Commented [65]: Alicia Walton

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the FMLA Leave of Alicia Walton, on or about January 31, 2025 through on or about March 14, 2025 and NJFLA Leave on or about March 15, 2025, ending on or about June 6, 2025.

9. Request and Recommendation of the Superintendent for the Board of Education Approval of the Leave of Absence of Shannon Leady

It is requested by the Superintendent that the Board of Education approve the FMLA Leave of Shannon Leady, beginning on or about October 2, 2024 and ending on or about November 27, 2024.

Commented [66]: Shannon Leady

Vote	Roll Call	9	Item(s)		
Name	Motion & 2nd	Yes	No	Abstain	No Vote
Bomba	2	Y			
Davis	1	Y			
Donelson					
Halter		Y			
Ransome		Y			
Smith					
White Corsey					
Total		4			

PROGRAMS:

Commented [67]: PROGRAMS

1. Request and Recommendation for Board of Education Approval of the Use of the Facilities for the Salem County Special Services.

It is recommended by the Superintendent that the Board of Education approve the use of the facilities for the [attached](#) events at Salem County Special Services.

Commented [68]: Use of the Facilities

2. Request and Recommendation for Board of Education Approval of Curriculum In Action Experiences for the Salem County Special Services.

It is recommended by the Superintendent that the Board of Education approve the [curriculum in action field trips](#) for the Salem County Special Services.

Commented [69]: Curriculum In Action

3. Request and Recommendation for Board of Education Approval of fundraising activities for the 2024-2025 school year. In accordance with Board of Education Policy 6660, the individual responsible for conducting the fundraiser must submit proof of receipts and disbursements to the Business Administrator after the activity is completed.

Commented [70]: fundraising activities

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	ORGANIZATION	ACTIVITY	DATE OR WEEK OF THE ACTIVITY
A.	Salem Campus	Salem County Road Clean-Up. Anticipate \$300 in revenue	May 3, 2025

4. Request and Recommendation for Board of Education Approval to Approve the Submission of the NJQSAC District Performance Report for the Salem County Special Services School District.

It is recommended by the Superintendent that the Board of Education approve the submission of the [NJQSAC District Performance Review, Declaration Sheet](#) and [board resolution](#) for the Salem County Special Services School District. This is a requirement of the New Jersey Quality Single Accountability Continuum (NJQSAC).

Commented [71]: NJQSAC District Performance Report

PROFESSIONAL DEVELOPMENT:

1. Request and Recommendation for Board of Education Approval of Professional Development Workshops for Salem County Special Services School District Personnel.

It is recommended by the Superintendent that the Board of Education approve professional development workshops for the Salem County Special Services School District personnel.

Commented [72]: PROFESSIONAL DEVELOPMENT

Description of Professional Development or School Improvement Activity or Workshop	Participant(s)	Cost Per Participant	Total cost
Fundamentals of Physical Agent Modalities Marlton, NJ -- 11/15-11/16/24	Micaela Fiebig (Related Services)	Mileage \$17.86	\$17.86
Interventions to Address the New Generations of Student Behavioral Needs Monroe Twp., NJ -- 11/15/24	Nicole Corson (CST)	Registration \$149 Mileage \$77.08 Tolls \$11.94	\$238.02
Interventions to Address the New Generations of Student Behavioral Needs Monroe Twp., NJ -- 11/15/24	Jennifer Crowell (CST)	Registration \$149 Mileage \$100.58	\$249.58

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Vote	Roll Call	5	Item(s)		
Name	Motion & 2nd	Yes	No	Abstain	No Vote
Bomba		Y			
Davis	2	Y			
Donelson					
Halter	1	Y			
Ransome		Y			
Smith					
White Corsey					
Total		4			

POLICY

Commented [73]: POLICY

NONE

B. Old Business:

Commented [74]: Old Business

NONE

INFORMATIONAL ITEMS

Commented [75]: INFORMATIONAL ITEMS

- 1. Request and Recommendation for Board of Education to Accept the Student Placement and Student Financial Report for the Month of September.** It is recommended that the Board of Education to accept the [Student Enrollment Report](#) , the [Student Comparison Report](#) and [Student Financial Report](#) for the month of September.
- 2. Request and Recommendation for Board of Education Approval to Accept and Approve the Monthly HIB Report SCSSSD (May Be Appropriate for Closed Session) (Handout)**It is recommended that the Board of Education accept and approve the HIB report as presented.

Commented [76]: Accept the Student Placement and Student Financial Report

Commented [77]: Monthly HIB Report SCSSSD

Vote	General	2	Item(s)		
Name	Motion & 2nd	Yes	No	Abstain	No Vote
Bomba		Y			
Davis	1	Y			
Donelson					
Halter	2	Y			
Ransome		Y			

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Smith					
White Corsey					
Total		4			

XII. AUDIENCE PARTICIPATION II / COMMISSIONER LIAISON RECOGNITION
Audience members attending Board of Education Meetings are permitted to voice their opinions on school related topics at specified times during the regular meeting. These times are included in the printed agenda for the meeting.

Members of the public are encouraged to speak during this public portion of the meeting to comment on any general comments on non-agenda items. When addressing the Board of Education, please respect the following procedure:

1. Be recognized by the Board President.
2. State your full name and address before commenting.
3. Identify the resolution on which you will be commenting.
4. Wait to be recognized before making your comments.
5. Limit your comments to the specific resolution.
6. Time will be limited to 3 minutes per speaker. Another speaker may transfer their time to a speaker to increase the total time to 6 minute. However, the person transferring time loses their time to comment.
7. Comments from the public will not have a response from the Board of Education.

XIII. RECESS INTO EXECUTIVE SESSION

WHEREAS, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private session; now therefore,

BE IT RESOLVED by the Board of Education for Special Services School District and Vocational Technical School District of the County of Salem, that it is necessary to meet in executive session to discuss certain items involving:

1. Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically:

2. Matters in which the release of information would impair the right to receive government funds, and specifically:

3. Matters which, if publicly disclosed, would constitute an unwarranted invasion of individual privacy, and specifically:

4. Matters concerning negotiations, and specifically:

Commented [78]: RECESS INTO EXECUTIVE SESSION

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5. Matters involving the purchase of real property and/or the investment of public funds, and specifically:

6. Matters involving the real tactics and techniques utilized in protecting the safety and property of the public, and specifically:

7. Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically:

8. Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically:
_____ PERSONNEL ISSUES _____
9. Matters involving quasi-judicial deliberations, and specifically:

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

FURTHER RESOLVED that the Board of Education will not return to open session to conduct business at the conclusion of the executive session.

Vote	General	8:13 PM	Item(s)		
Name	Motion & 2nd	Yes	No	Abstain	No Vote
Bomba	2	Y			
Davis		Y			
Donelson					
Halter	1	Y			
Ransome		Y			
Smith					
White Corsey					
Total		4			

XIV. RESUMPTION OF PUBLIC PORTION OF THE MEETING

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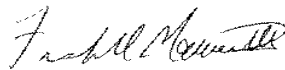
XV. ADJOURNMENT

Vote	General	8:41 PM	Item(s)		
Name	Motion & 2nd	Yes	No	Abstain	No Vote
Bomba	2	Y			
Davis		Y			
Donelson					
Halter	1	Y			
Ransome		Y			
Smith					
White Corsey					
Total		4			

Respectfully Submitted,



Jennifer Bates
Assistant Superintendent
Business Administrator/Board Secretary
SCVTS



Frank H. Maurer, III
Assistant Superintendent
Business Administrator/Board Secretary
SCSSSD